

NAAC/Pub./Greeting Card/22-23

21st November 2022

Sir,

The National Assessment and Accreditation Council (NAAC) is an autonomous organisation, established by the University Grants Commission (UGC), with its headquarters in Bangalore. We have the printing work with following specifications:

Job Name	:	Job Name - Greeting Card with Envelope
Size	:	Greeting Card 5" X 7" (300 gsm), CMYK printing along with Envelop 5.5" X 8"
Quantity	:	7000 Greeting Cards and 7000 envelopes
Text Paper	:	300 gsm Sinarmas Art Card
Cover Paper	:	300 gsm super chromo board
Text Printing	:	4 color printing on both sides by offset process and names to be screen printed
Finishing	:	Ceasing and folding Envelopes for the above to be printed in 2 colors (Logo in Multi Colors) on 90 gsm Maplitho paper, die punched and finished to size.

Tax should be mentioned separately etc. TDS will be deducted as per GOI rules. The last date to submit to your quotation is 28/11/2022. The sealed envelope should be sent through post/courier or by hand and Quotation should be superscribed the job name, reference number and the last date of quotation.

Thanking you

Yours sincerely



Administrative Officer

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प्रशासनिक अधिकारी, नैक, बेंगलूरु

Administrative Officer

National Assessment and Accreditation Council,
(NAAC), Bengaluru