



NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
Nagarbhavi, Bengaluru – 560 072

NAAC/Admin/Circular/23/2021

Dt. 26-11-2021

CIRCULAR

This is to inform that NAAC has initiated action for filling up of vacant positions at NAAC as per applicable rules and regulation of NAAC. The list of posts which is proposed to be filled up on promotion basis is appended below:

Details of vacant positions proposed to be filled up by promotions

SI No.	Description of Posts	Number of post
1	Adviser	1

The details of pay scale, qualifications and procedure of appointment for each post are indicated in CRR of NAAC (copy enclosed).

The application form for candidates who wish to apply for the above post on promotion is enclosed as Annexure. The candidates may submit the filled up application form for the post complete in all respect and submit to the Administrative officer on or before Dt: 10/12/2021. The selection of the candidate will be as per the guidelines and decision of the DPC committee.

This issues with the approval of the competent authority.

Administrative officer

Circulation to all the officials of NAAC

अधिकारी / Administrative Officer
बैंगलुरु / Bengaluru

Sl no.	CRR for the post of Adviser
I	<ol style="list-style-type: none"> 1. Name of the post : Adviser 2. Classification: Group "A" 3. Scale of pay : Rs. 1,44,200-2,18,200, (Academic level 14), (Rs. 37000-67000+10000(AGP) (PB-4) Pre-revised) 4. Whether selection or non- selection post: promotion 5. Age limit for direct recruitment: NA 6. Educational and other qualifications in case of Deputation/contract : <ol style="list-style-type: none"> i. Distinguished educationist/administrator having good academic record with first or high second class Masters degree in the relevant field or an equivalent degree of a foreign university. ii. A Doctorate of an Indian or foreign university with published research work of a high standard including evidence of academic and innovative contributions in the field of educational planning, evaluation and administration or assessment and accreditation. iii. At least 10 years experience of teaching/conduct and/or guiding research preferably in educational planning and administration or in assessment and accreditation. 7. Whether age and educational qualifications prescribed for the direct recruitment will apply in case of promotion : NA 8. Period of probation : NA 9. Methods of recruitment whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods: by promotion, failing which by Deputation or contract. 10. In case of recruitment by promotion, transfer, grades from which promotion to be made: Promotion: six years of continuous regular service of which at least three years should be as Deputy adviser in the scale of Rs.37000-67000 with AGP of 9000 with doctorate degree. Deputation: Officer holding analogous posts in Central or State Governments, Universities and other autonomous organizations; having experience of educational administration OR officers in Central /State Government / Universities with five years of regular service in a post in pay – band IV in grade pay of Rs. 8700/- or Rs. 8900/- or 3years in the AGP Rs. 9000/- (period of deputation will not exceed 5 years) 11. Composition of DPC or Selection Committee : selection committee/ Departmental promotion committee: <ol style="list-style-type: none"> i. Chairperson EC-Chairperson ii. One expert nominated by Chairperson EC iii. One expert nominated by President GC iv. One expert not below the rank of a professor to be nominated by the Director v. One EC member nominated by the EC of NAAC vi. Director, NAAC- Member Convener <p>(In absence of Chairperson (EC), Director, NAAC will chair the meeting).</p>

प्रशासनिक अधिकारी / Administrative Officer

ऑफिस / NAAC = बेंगलुरु / Bengaluru



NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
PB. NO.1075, Nagarbhavi, Bangalore-560072

Application form for recruitment of Adviser position at NAAC on promotion basis

1.	Name & Address (in Block Letters)		
2.	Date of Birth (in Christian era)		
3.	Name of the post applied		
4.	Designation of Present Post (Permanent)		
5.	Date of retirement under Central/State Government Rules		
6.	Educational Qualifications		
7.	Whether Educational and other qualifications required for the post been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	Qualifications/ Experience required are satisfied. (if any qualification has	Qualifications/ Experience possessed by the officer
		Essential: 1. 2. 3. Desired: 1. 2.	
8.	Please state clearly whether in the light of entries made by you above, you meet the requirement of the post		

9.	Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.					
10.	Office/Institution	Post held	From	To	Scale of Pay and Basic Pay	Nature of duties (in detail)
11.						
12.	Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent					
13.	In case the present employment is held on deputation/ contract basis please state:- The date of initial appointment Period of appointment on deputation/ contract Name of the parent office/ organization to which you belong					
14.	Please state whetheryou are working in the same Department and are in the feeder grade or feeder to feeder grade					
15.	Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale					
16.	Total emoluments per month now drawn					
17.	Additional information, if any, which you would like to mentioned in support of your suitability for the post (This among other things may provide information with regard to i)additional academic qualifications					

	ii) professional training and iii) work experience over and above prescribed in the Vacancy Circular/ Advertisement) (Note: Enclose a separate sheet, if the	
18.	Whether belongs to SC/ST	
19.	Remarks(The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii)wards/ Scholarship/ Official Appreciation (iii) Affiliation with the professional bodies/institutions/societies and (iv) any other information) (Note: Enclose a separate sheet if the space is insufficient)	

I have carefully gone through the vacancy circular/ advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Departmental Promotion Committee at the time of selection for the post.

Date:

Signature of the candidate

Countersigned

(Employer with Seal)