

Intent for Appeal (IFA)

[Note: To be submitted to the Director, NAAC by email / letter within 15 days from the date of declaration of the result of A&A on the NAAC website and HEI's portal]

To.

Date:

The Director,
National Assessment and Accreditation Council (NAAC),
P. O. Box No. 1075, Nagarbhavi, Bangalore-560 072

Respected Sir,

We are aggrieved by the Assessment/Accreditation by NAAC and wish to prefer appeal online. Details are as under:

- 1) Name of the Institution:
- 2) Address (for Communication):
- 3) Contact Details : (Mobile and Landline):
- 4) Track ID :
- 5) Cycle: I, II, III, IV, V
- 6) Date of announcement of result by NAAC:
 - i. CGPA:
 - ii. Grade:
- 7) Reasons for preferring appeal on QIM, QnM or Both: (write within 500 words)
- 8) Documents required from NAAC to prefer appeal : (other than Assessment Outcome Documents (AOD) available on the HEI's portal)

After receiving soft copy of required documents from NAAC by email, we will submit appeal online in the prescribed proforma as given at annexure 1 & 2 within 30 days (from the date of receipt of email). In any case date of submission of Appeal shall not be beyond 45 days (including IFA) from the date of declaration of results on the NAAC website

Kindly do the needful at the earliest.

With regards,

Yours sincerely

Head of the Institution
Seal and Signature