

## Assessors Orientation Programme (AOP) held on 18-19<sup>th</sup>December, 2018

### A Report

**N**ational Assessment and Accreditation Council (NAAC) is primarily involved with assessment and accreditation of institutions with prime agenda to improve the quality of higher educational institutions in India. Assessing the quality of education offered by an institution of higher learning is the responsibility of the assessors. Therefore, bringing in objectivity and consistency in the way different assessors draw inferences becomes a major concern of NAAC.



NAAC believes that the quality of the assessment depends on the quality of the assessor. Hence, the orientation of the assessor is a crucial part of accreditation. It is with this prime agenda that this programme was organised.

NAAC organises periodically the Assessors interaction/Orientation Programmes with a view to equip/update the assessors with present assessment system efficiently and effectively.



The Assessors Orientation Programme (AOP) held on 18-19<sup>th</sup> DECEMBER, 2018 was a part of the above objective and assessors from different parts of country almost 13 states participated and being oriented in tune with new Revised accreditation Framework (RAF).

Dr. Ganesh Hegde, Programme co-ordinator, Deputy Adviser, NAAC welcomed the distinguished guests and the esteemed participants to the Assessors' Orientation Programme (AOP). In his welcome address, he briefed about the program schedule and new Revised Accreditation Framework (RAF) system.

**Prof. S.C Sharma, Director, NAAC, in his Opening remarks presented**



an overview of RAF and the significance of AOP and expressed his deep concern over the quality of HEIs in India. He welcomed the distinguished guests and the esteemed participants to the Assessors' Orientation Programme (AOP). In his

welcome address, he recalled the poor responses from HEIs in the emergent stage of NAAC and the significant changes that he witnessed in the transition period in the outlook of HEIs towards A & A process, recognizing it as an integral part of Education management. Prof. S.C Sharma added that NAAC has revised the Assessment and Accreditation mechanism to make it more technology based, digital, scalable, transparent and objective. The Revised Accreditation Framework (RAF) was launched in July 2017. It represents an explicit Paradigm Shift by the use of ICT enabled technology. The current Assessors Orientation Programme (AOP) is also aimed at equipping the Assessors with salient features of the Revised Assessment and Accreditation Framework (RAF) and also to provide an insight in to the functioning of NAAC.

The participants introduced themselves followed by the inaugural address and Session-I by **Prof. T. K. S. Lakshmi, (Former Professor & Dean, Faculty of Education, Banasthali Vidyapeeth, Rajasthan)** spoke on Role of an Assessor for Assessment and Accreditation of HEIs. She briefed on the professional etiquettes from



attire to attitudes of an Assessor, in specific to gender and briefed on the dos' and don'ts as an Assessors

In Session-II, **Dr. Devender Kawday**, Deputy Adviser, NAAC addressed the gathering regarding various steps and modalities of RAF



incorporating Assessment Outcome and stressed about the significance of changes to be brought in the RAF. He gave an insight about the statistic of accreditation of HEIs across country and also briefed about NAACs achievements nationally and internationally and showed concerned about the less numbers of institutions from

India in international rankings. In addition to the overview of RAF, he specifically projected the critical points in connection with student satisfaction survey (SSS), Data verification and validation (DVV), Program Outcomes, Course outcomes, Program Specific Outcomes and new A & A methodologies.

He specifically mentioned the huge number of Accreditations completed by NAAC during the above period and it is the highest among the world class accreditation agencies. He talked about “Quality Indicator Framework (QIF)- QIM & QnM”, procedure of A & A, pre-qualifier & grade-qualifier, changes in the seven criteria, key indicators, SSR, Student Satisfaction Survey, fee structure, bench marks, penalty clause etc. He distinguished Universities, Autonomous Colleges and Affiliated Colleges in terms of Metrics QnM & QIM and their respective weightages. He also explained regarding Distinct Metrics of Autonomous Colleges and Affiliated Colleges by comparing with Universities. In addition, he differentiated QIF Metrics of universities as Input based, Process based and Output based.



In Session-III, **Dr. M. S. Shyamasundar**, Adviser, NAAC, dealt with On-site Visit and Logistics. Basically he focused on two points that the Peer Team should be a Cheer Team instead of a Fear Team; and the visit should

be for fact finding and not for fault finding with the Institution. He explained various aspects regarding the Time Management, Personal Management, and Materials management during the on-site visit and also different roles to be undertaken by the team during the visit. Further he spelt out that the team members need to be adherent to the NAAC's conflict of interest policy, including the prohibition of paid consulting or job. He also pointed out that Peer Team members should be in an encouraging mood to the institution and also, a good team member should be polite and respectful, an effective communicator, a patient listener, objective and transparent, a good time manager, observant, analytical and judgmental, empathetic and open minded, expressive but precise in writing report



In Session - IV, **Dr. Sujata P Shanbhag**, Deputy Adviser, NAAC spoke about peer team assessment management and gave information about assessor's dashboard, profile, non availability calendars etc. She also, spoke on "Demonstration of Assessors Module". She explained the Assessors module and details

using ICT integration. She also talked about the various stages completed till date and yet to be completed in the ICT enabled RAF process of A & A.

In session-V **Dr. Priya. N**, Assistant Adviser , NAAC spoke on Data Validation and Verification (DVV)" what exactly data validation and verifications means from NAAC details about the process involved in DDV process in terms of clarifications, responses etc,



In Session-V1, **Dr. Ganesh Hedge**, Deputy Adviser, NAAC and **Dr. Mr. B. S. Ponnudiraj**, Deputy Adviser, NAAC spoke on Report Writing and Accreditation Outcome. They explained the importance of method of

writing report and also spoke on the Do's and Don'ts of Good Report writing. They emphasized on the criterion wise descriptive report writing on qualitative metrics (QIm) and need of team work to be followed by Peer Team members.



They also highlighted the technical aspects of the grading and report which need to be matched so that the parity of the grading will be maintained and also spoke about the clarity in SWOC analysis and reporting by giving useful tips to all the assessors that need to be kept in mind at the time of finalizing the

report.

Then moving ahead **Dr. Ganesh Hegde**, Deputy Adviser, NAAC has explained the Introduction to Group Activity and the participants were divided in to seven groups. Each group made the role plays (simulation) *Pre-visit simulation*, Interactions with Principal/ Management, Faculty/Students etc.



Each group was requested to prepare the report and score card for the SSR and presented during the second day after noon. The score given by all the group members were compared and displayed statistically using bar diagrams. The criterion and score were discussed amongst the members. In the open forum **Prof.**

**T. K. S. Lakshmi**, (Former Professor & Dean, Faculty of Education, Banasthali Vidyapeeth, Rajasthan), NAAC chaired the session along with **Dr Ganesh Hegde** and **Dr Sujata Shanbag** , clarified the doubts regarding new RAF methodology and procedure and also requested the assessors to be ambassadors of the NAAC and to promote the quality in Higher Education.

The programme was co-ordinated by **Dr. Vinita Sahu Assistant Adviser,** and **Dr. Shyam Singh Inda, Assistant Adviser NAAC.**



The Group Activity, Role Play, Peer Team Visit Simulation, Report Writing, Open Forum etc. were part of the Programme. A total number of 51 participants from thirteen (13) states have participated in the programme.

In the vote of thanks Dr. Vinita Sahu, Assistant Adviser, NAAC thanked Director, NAAC, all advisers, officers, Invitees, Senior Academicians, staff members etc. She extended vote of thanks to Prof. Lakshmi, for her special lecture on workflow and execution of peer team and also to NAAC speakers for providing a detailed overview of new RAF system. She also extended special thanks to Committee members, PAE staffs for all kinds of support and help to make the programme successful. **Dr. Ganesh Hegde, Programme co-ordinator, Deputy Adviser, NAAC** thanked each one of the participants for their active participation.



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