



राष्ट्रीयमूल्यांकन एवं प्रत्यायन परिषद (एनएएसी)  
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL (NAAC)  
(An Autonomous Institution of the University Grants Commission)  
PB. No.1075, Nagarbhavi, Bangalore-560072

**ADVERTISEMENT NO.01/ NAAC/ 2016**

**Recruitment - 2016**

Applications are invited from eligible Indian Citizens for recruitment to the posts mentioned below in National Assessment and Accreditation Council, Bangalore:-

Sl. No.	Designation of the Post	Number of Vacancies	Type of recruitment to be undertaken as per CRR of NAAC	Reservation Category
1	Adviser	1	Deputation	-
2	Deputy Adviser	2	Direct	UR
3	Assistant Adviser	10	Direct	UR-7 OBC-2, SC-1
4	System Analyst	1	Deputation	-
5	Assistant Librarian	1	Direct	UR
6	Assistant (Publication)	1	Direct	UR
7	Junior Semi Professional Assistant	7	Direct	UR-5, OBC-1, SC-1
8	Technical Assistant	1	Direct	UR
9	Library Assistant	2	Direct	UR
10	Driver	1	Direct	UR

**Abbreviations used in Table: - UR - Unreserved, SC - Scheduled Caste, ST - Scheduled Tribe, OBC- Other Backward Classes, CRR-Cadre Recruitment rules.**

**NOTE : Number of vacancies as stated above is purely provisional and subject to change. Terms and Conditions of recruitment will be governed by the provisions of NAAC.**

**The Details of ELIGIBILITY CRITERIA/ QUALIFICATIONS for the posts are available in NAAC website [www.naac.gov.in](http://www.naac.gov.in) under recruitment portal.**

**Last date for receiving the completed applications is 31/03/2016**

## Eligibility Criteria/ Qualifications for Adviser

Name of the Post	<b>Adviser</b>
Category	Group A
Scale of Pay	37000-67000+ 10000 (AGP) (PB-4)
Mode of Recruitment	By Deputation or Contract basis
Pay and allowance	As per GOI rules
Period of Deputation	Three years extendable upto maximum of five years
Age Limit	NA
Educational and other qualifications	Deputation: Officers holding analogous posts in central/state government, Universities and other autonomous organizations, having experience of educational administration OR Officers in central/state government Universities with five years of regular service in a post in Pay-Band IV in Grade Pay of Rs.8700/- or Rs.8900/- or 3 years in the AGP Rs.9000/- with following essential qualifications: <ol style="list-style-type: none"><li>(1) Distinguished educationist/administrator having good academic record with first or high second class Masters Degree in the relevant field or an equivalent degree of a foreign university.</li><li>(2) A Doctorate of an Indian or foreign university with published research work of high standard including evidence of academic and innovative contributions in the field of educational planning, evaluation and administration or assessment and accreditation.</li><li>(3) At least ten years experience of teaching/conduct and/or guiding research preferably in educational planning and administration or in assessment and accreditation.</li></ol>

## Eligibility Criteria/ Qualifications for Deputy Adviser

Name of the Post	<b>Deputy Adviser</b>
Category	Group A
Scale of Pay	37000-67000+ 9000 (AGP) (PB-4)
Mode of Recruitment	Direct recruitment
Period of Probation	One year
Age Limit	45 years, relaxable by five years for employees of central and state government and autonomous bodies and universities
Educational and other qualifications	Essential <ol style="list-style-type: none"><li>(1) Educationist/administrators having good academic record with first or high second class Masters Degree in the relevant field or an equivalent degree of a foreign university.</li><li>(2) A Doctorate of an Indian or foreign university with published research work of a high standard including evidence of academic and innovative contributions in the field of educational planning, evaluation and administration.</li><li>(3) At least eight years of combined service as Assistant Professor in College/University in Pay Band III with AGP of Rs.6000/- to Rs.8000/- or corresponding pay scale as per V Central Pay Commission or at least 5 years of regular service in a post having the experience of educational administration in Pay Band-III with GP of Rs.7600/-</li></ol>

### Eligibility Criteria/ Qualifications for Assistant Adviser

Name of the Post	<b>Assistant Adviser</b>
Category	Group A
Scale of Pay	15600-39100+6000 (AGP) (PB-3)
Mode of Recruitment	Direct recruitment
Period of Probation	Two year
Age Limit	35 years, relaxable by five years for employees of central and state government and autonomous bodies and universities
Educational and other qualifications	Essential (1) Persons with good academic record with first or high second class Masters Degree in the relevant field or an equivalent degree of a foreign university; AND (2) A Doctorate of an Indian or foreign university with published research work of a high standard <b>Or</b> Atleast five years experience in the field of higher education assessment and accreditation.

### Eligibility Criteria/ Qualifications for System Analyst

Name of the Post	<b>System Analyst</b>
Category	Group A
Scale of Pay	15600-39100+5400 (GP) (PB-3)
Mode of Recruitment	By deputation
Pay and allowance	As per GOI rules
Period of Deputation	Three years extendable up to maximum of five years
Age Limit	NA
Educational and other qualifications	Deputation: Holding analogous positions in central or state Government or in Universities and other autonomous organizations, having five years service in relevant field with: (1) A good academic record and MCA/B.Tech/B.E.(Computer science/information technology) with the minimum 55% marks. Proven knowledge of relational database management software such as MS SQL server and Oracle/ERP/accounting software. (2) At least 5 years experience and knowledge of designing and developing client/server applications/system administration of servers, working on operating systems such as MS Windows (latest) and Linux/UNIX troubleshooting local area network (LAN). Non-and skill in application programming and systems analysis and related programming support functions.

### Eligibility Criteria/ Qualifications for Assistant Librarian

Name of the Post	<b>Assistant Librarian</b>
Category	Group B
Scale of Pay	9300-34800+4200 (GP) (PB-2)
Mode of Recruitment	Direct recruitment
Period of Probation	One year
Age Limit	35 years, relaxable by five years for employees of central and state government and autonomous bodies and universities

Educational and other qualifications	<p><b>Essential:</b></p> <p>(1) Master's degree in Library Science/Information Science/Documentation science with at least 55% of marks or its equivalent grade where the grading system is practiced and a consistently good academic record with knowledge on computerization of library work experience in library in ICT and database management</p> <p><b>Desirable:</b></p> <p>A Ph.D degree in library science/information science/documentation science or allied sciences.</p>
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### Eligibility Criteria/ Qualifications for Assistant (Publication)

Name of the Post	<b>Assistant (Publication)</b>
Category	Group B
Scale of Pay	9300-34800+4200 (GP) (PB-2)
Mode of Recruitment	Direct recruitment
Period of Probation	One year
Age Limit	30 years, relaxable by five years for employees of central and state government and autonomous bodies and universities
Educational and other qualifications	<p><b>Essential:</b></p> <p>(1) Masters degree with 2<sup>nd</sup> class in Hindi or English with the other language as a main subject at the degree level</p> <p>(2) Three years experience in a reputed book publishing/printing organisation</p> <p><b>Desirable:</b></p> <p>Diploma in printing technology/DTP, linguistic aptitude and command over English and Hindi languages</p>

### Eligibility Criteria/ Qualifications for Junior Semi Professional Assistant

Name of the Post	<b>Junior Semi Professional Assistant</b>
Category	Group C
Scale of Pay	5200-20200+1900 (GP) (PB-1)
Mode of Recruitment	Direct recruitment
Period of Probation	One year
Age Limit	25 years relaxable by five years for employees of central and state government and autonomous bodies and universities
Educational and other qualifications	<p><b>Essential:</b></p> <p>(1) A Bachelor's degree from a recognized university, with at least 55% marks or its equivalent.</p> <p>(2) Experience of not less than one year in library/accounts/data entry and record maintenance</p>

### Eligibility Criteria/ Qualifications for Technical Assistant

Name of the Post	<b>Technical Assistant</b>
Category	Group C

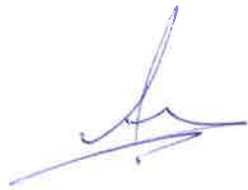
Scale of Pay	5200-20200+2800 (GP) (PB-1)
Mode of Recruitment	Direct recruitment
Period of Probation	One year
Age Limit	30 years relaxable by five years for employees of central and state government and autonomous bodies and universities
Educational and other qualifications	<b>Essential:</b> (1) A Bachelor's degree with at least 55% marks from a recognized university or Diploma in Electronics and Communication. <b>Desirable:</b> (2) Three years experience in relevant technical field (3) knowledge of computers essential

### Eligibility Criteria/ Qualifications for Library Assistant

Name of the Post	<b>Library Assistant</b>
Category	Group C
Scale of Pay	5200-20200+1900 (GP) (PB-1)
Mode of Recruitment	Direct recruitment
Period of Probation	One year
Age Limit	25 years relaxable by five years for employees of central and state government and autonomous bodies and universities
Educational and other qualifications	<b>Essential:</b> (1) A Bachelor's degree from a recognized university with at least 55% marks or its equivalent (2) experience of not less than one year in library/accounts/data entry and record maintenance

### Eligibility Criteria/ Qualifications for Driver

Name of the Post	<b>Driver</b>
Category	Group C
Scale of Pay	5200-20200+1900 (GP) (PB-1)
Mode of Recruitment	Direct recruitment
Period of Probation	One year
Age Limit	25 years relaxable by five years for employees of central and state government and autonomous bodies and universities
Educational and other qualifications	<b>Essential:</b> (1) 10+2 pass or its equivalent from a recognized school or institution (2) possession of a valid driving license of the 4 wheeler motor vehicle and maintenance ability to rectify minor defects in the vehicle (3) the driving test will be conducted by the government of India authorized agency



## NOTE:

- The eligibility of a candidate shall be determined as on the last date of submission of application form.
- Separate applications shall be submitted for different positions.
- Filling of all mandatory fields is required to make your application complete.
- Incomplete applications will not be considered and will be REJECTED.
- Method of selection would be through written test and / or interview.
- Mere fulfillment of eligibility will not entitle any candidate for being called for interview. More stringent criteria including holding written test may be applied for short-listing the candidates to be called for interview. Applicants having higher qualification and merit or higher marks in the written test may be given preference.
- As per the Government of India norms, recruitment for all the junior level posts of Group 'B' (non- gazetted), Group 'C', Group 'D' (which are now reclassified as Group 'C') and all equivalent posts will be made only on written test basis.
- The NAAC shall verify the antecedents and documents submitted by a candidate at the time of appointment or during the tenure of his/her service. In case, it is found that the documents submitted by the candidate are fake or the candidate has a clandestine antecedents/ background and has suppressed any information, then his/her services shall be terminated.
- The NAAC reserves the right to withdraw any advertised post(s) at any time without giving any reason. Any consequential vacancies arising at the time of interview may also be filled up from the available candidates. The number of positions is thus open to change.
- In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of appointment letter, the NAAC reserves the right to modify/withdraw/cancel any communication made to the candidate.
- In case of any dispute/ambiguity that may occur in the process of selection, the decision of the NAAC shall be final.
- Applicants who are in employment should route their application through proper channel or should submit a "No Objection Certificate" from the employer prior to the interview, failing which they may not be considered further.
- Candidates must send self-attested copies of certificates and mark-sheets from matriculation (10th Standard) onwards in support of their qualifications and reprints of publications and certificates in support of their API score claimed (for academic positions) for the post along with the hard copy of the application form.
- Candidates are advised to satisfy themselves before applying that they possess, the minimum essential qualifications laid down in the advertisement.
- Relaxation if any to internal candidates would be admissible as per NAAC rules.
- Canvassing in any form will be a disqualification.
- No interim correspondence shall be entertained.
- The NAAC is likely to have its regional offices at different locations of the country. The selected candidates can therefore be posted either at NAAC headquarter or its regional offices and they can be transferred from one location to another one.
- Please visit our website: <http://www.naac.gov.in> for application form, details of qualifications and other instructions in this regard.

